



**MINUTES OF THE BUSINESS DEVELOPMENT COMMITTEE MEETING
HELD ON THURSDAY 16 NOVEMBER 2023**

Present: Rebecca Charlesworth Mark Crosson Tony Branagan
 Glenn Thorogood Jason Lawes Martine Robins

ITEM	DETAIL	ACTION
1.	<p>Comments on minutes from last meeting:</p> <ul style="list-style-type: none"> Discussions were had in relation to growing the membership as discussed at last month's meeting. Rebecca and Glenn to meet to discuss opportunities to use the Woking Works database. 	RC/GT
2.	<p>Events:</p> <ul style="list-style-type: none"> House of Commons event was very successful with 102 attendees. Christmas Event – DoubleTree Hilton 15th December. Mike Harvey will be sponsoring and has chosen The Woking Community Fund as his charity. Mark Stevens has the contact and is inviting the contact to attend and present for 10 mins on the charity. Raffle prizes will be needed therefore if anyone can donate, please advise Rebecca. Rebecca is liaising with DoubleTree Hilton to see if that will work for 2024 dates and to discuss catering for the Christmas event. Spaces was discussed as an option if DT doesn't work, but location of parking vs venue may be a slight issue. Glenn to send Rebecca the contact information. Bruce Penson has proposed to host an AI event in conjunction with Menzies. Rebecca to meet with Riette to discuss Italia Conti event. Networking dates for 2024 are as follows: <ul style="list-style-type: none"> 26 Jan – Woking Football Club 23 Feb – TBC 22 Mar – Woking Football Club 26 Apr – TBC 24 May – Woking Football Club 28 Jun – TBC 19 Jul – Woking Football Club 27 Sep – TBC 25 Oct – Woking Football Club 29 Nov – TBC 20 Dec – Woking Football Club 	<p>ALL RC GT/RC BP RC</p>
3.	<p>Woking Works:</p> <ul style="list-style-type: none"> Activity very limited. Glenn is very happy to remain involved in the Committee for now. 	
4.	<p>Marketing:</p> <ul style="list-style-type: none"> Jason and Mark Bios are outstanding. They will submit in the next 24 hours. Rebecca has sent House of Commons information to Becky for her to upload on all socials. 	
5.	<p>Any Other Business:</p> <ul style="list-style-type: none"> Date for the next meeting: 14th November at noon at The Sovereigns Pub, Woking. The Committee were asked to consider if they would like to remain on the Committee for 2024/25. To be discussed at the January meeting. 	