



**MINUTES OF THE BUSINESS DEVELOPMENT COMMITTEE MEETING  
HELD ON THURSDAY 14 SEPTEMBER 2023**

Present:           Rebecca Charlesworth                   Mark Crosson                   Caroline Campbell  
                   Tony Branagan                               Glenn Thorogood               Jason Lawes  
                   Mike Harvey

ITEM	DETAIL	ACTION
1.	<b>Comments on minutes from last meeting:</b> <ul style="list-style-type: none"> <li>• None.</li> </ul>	
2.	<b>Events:</b> <ul style="list-style-type: none"> <li>• Networking event at The Lightbox 29<sup>th</sup> September. They are keen to gain corporate sponsorship due to the proposed withdrawal of the grant from WBC</li> <li>• House of Commons 9<sup>th</sup> November. Looking to fill 14 more spaces.</li> <li>• Italia Conti – terrible communication. Having chased several times, no communication therefore this event will not be pursued.</li> <li>• Woking Football Club very supportive and would like to continue into 2024 with the events as per 2023.</li> <li>• Rebecca to discuss with Double Tree Hilton about catering for future events.</li> <li>• Woking Car Show on 24<sup>th</sup> Sept. Glenn to upload on Chamber events page.</li> <li>• Woking Means Business – Breakfast is open for registration now. Caroline to assist in manning the stand 9am to noon. Jason to assist 2-3pm. Mike and Tony to attend when life admin permits!!</li> <li>• Mark to send 2024 term dates to ensure networking and other events don't coincide.</li> </ul>	
3.	<b>Woking Works:</b> <ul style="list-style-type: none"> <li>• Activity very limited.</li> <li>• Promotion and management of Woking Car Show.</li> </ul>	
4.	<b>Marketing:</b> <ul style="list-style-type: none"> <li>• Pictures of all Bus Dev Committee members to be sent to Rebecca (I only need Caroline and Martine's as I have everyone else). Please can these be sent with a white background.</li> <li>• Bios for all Committee members so we can upload onto the website to promote Committee activity.</li> </ul>	
5.	<b>Renewals/New Members:</b> <ul style="list-style-type: none"> <li>• Boris still working out the system.</li> </ul>	
6.	<b>Any Other Business:</b> None.	
7.	<b>Dates for 2023 Business Development Committee meetings:</b> <ul style="list-style-type: none"> <li>• 12<sup>th</sup> October – to be confirmed at Woking Council Offices.</li> <li>• 16<sup>th</sup> November – to be held at Menzies.</li> <li>• 14<sup>th</sup> December – to be determined.</li> </ul>	